



New England School of Metalwork

Enrollment Form

Student Information:

Name: _____
 Street: _____
 City: _____ State: _____
 Zip Code: _____
 Telephone: _____ E-Mail: _____

Billing Information:

Name: _____
 Street: _____
 City: _____ State: _____
 ZIP Code: _____ Telephone: _____

Class Registration Information:

Class Title: _____ Tuition: \$ _____
 Date(s): _____ Material Fee: \$ _____
 Enrollment fee: \$30.00 (required)
 Number of nights if using dorm rooms: ___ x \$35.00 per night Total Dorm Fee: \$ _____
 Total Payment: \$ _____

Method of Payment (circle one): VISA MasterCard Discover Amex Cash Check # _____

Card/Account Number: ___ ___ ___ -- ___ ___ ___ -- ___ ___ ___ Exp. Date: ___ ___ / ___ ___

Signature: _____ CVC #: _____

Please make checks payable to: New England School of Metalwork

In case of emergency, whom may we contact?:

Name: _____ Telephone/day: _____

Special Needs?:

Classes are kept small, the limit to most classes is six people, ensuring plenty of attention for each student. We charge a \$25.00 enrollment fee for processing your application, which is not refundable if you cancel too late. Notice of cancellation must be done no later than two weeks (14 days) prior to the date of the start of your class or workshop. No refunds can be made after that date due to instructor and material obligations. No refunds will be given if a student withdraws once the class has begun. In the event that a course is not full enough to be held, you will receive a full refund of the workshop tuition. Students must be at least 16 years old, unless accompanied by an adult or complete a waiver form supplied by the school. Registration information will be mailed to you within 10 business days or less of your enrollment, a copy of the registration form must be returned prior to the start of your class.

Return This Form with Method of Payment to:

New England School of Metalwork
 7 Albiston Way
 Auburn, ME 04210

Telephone: 1-888-753-7502
 Fax: (207) 784-5383
 e-mail: dglaser@newenglandschoolofmetalwork.com
 or wswan@newenglandschoolofmetalwork.com

Notice of Nondiscriminatory Policy as to Students: The New England School of Metalwork admits students of any race, color, or national or ethnic origin, and does not discriminate on the basis of race in the administration of its educational or admissions policies or its school-administered programs.